

March 27, 2024

MINUTES OF THE MEETING

I. **CALL TO ORDER:** The Michigan City Public Library Board of Trustees meeting was called to order by Dale Cooper, Vice President, on Wednesday, March 27, 2024 at 2:00 PM. This regularly scheduled meeting is being held in accordance with the Indiana Open Door Law.

Those members in attendance:

Dale Cooper, Vice President
Stasi Benning, Secretary
Rose Tejada, Member
Don Montgomery, Member
Doug Wickstrom, Member
Matt Kubik, Member

Others in attendance:

Don Glossinger, Director
Andrew Smith, Assist. Director
Samantha Royal, Treasurer
Dave Fink, Videographer
Margaret Whitaker, Recording Secretary
Kurt Earnst, Legal Counsel

Those members absent: Mike Wilkerson, President

II. **OATH OF OFFICE:** Mr. Kurt Earnst, Legal Counsel, presided over the Oath of Office taken by Doug Wickstrom who was appointed by the School Board.

III. **PUBLIC COMMENTS:** No comments, but Andy Smith introduced Nick Spickard, the new IT Specialist to the Board.

IV. **MINUTES:** Motion was made by Don Montgomery and seconded by Rose Tejada to approve the minutes of the regular Board meeting of February 28, 2024. All yea. No nay. Motion carried.

V. **FINANCIAL REPORTS:** The Statement of Receipts and Disbursements for the month ending February 29, 2024, shows an operating fund balance of \$856,563.70 and a total funds balance of \$5,082,204.18.

The February 29, 2024 operating fund receipts were \$50,329.25 and operating fund disbursements were \$269,762.52

2024 Money owed to the Library Rainy Day Fund

Rainy Day Fund \$1,100,000

B. APPROVAL OF BILLS: The revised list of warrants was increased by \$11,457.99. Motion was made by Rose Tejeda and seconded by Don Montgomery to approve the revised list of warrants of March 27, 2024 in the amount of \$136,533.74. All yea. No nay. Motion carried.

C. OTHER: No report.

VI. CORRESPONDENCE: None.

VII. OLD BUSINESS: None.

VIII. DIRECTOR'S REPORT: This report was submitted in the packet and will be filed with these Minutes. Don Glossinger also brought to the Board's attention the progress being made with the students in the Learning Center.

IX. COMMITTEE REPORTS:

A. Building and Grounds Committee Update: No report.

B. Budget and Finance Committee Update: No report.

C. Friends of the Michigan City Public Library Update – Liaison: Dale Cooper reported that the Friends Collector's Breakfast will be Saturday, April 20th at 9:00 a.m.

D. Policy and Procedures Committee Update: No report.

E. Personnel Committee Update: The Personnel Committee met prior to this meeting to discuss a personnel matter.

X. NEW BUSINESS: None.

XI. PUBLIC COMMENTS: No comments.

XII. BOARD COMMENTS: None.

XIII. QUORUM DETERMINATION: The next regular Board Meeting is 2:00 PM Wednesday, April 24, 2024 in the Library's Meeting Room. Any member unable to attend should inform the Library's Administration Office.

XIV. ADJOURNMENT: Motion was made by Doug Wickstrom and seconded by Rose Tejada to adjourn the meeting. All yea. No nay. Motion carried. This meeting adjourned at 2:07 p.m.