

July 26, 2023

MINUTES OF THE MEETING

I. CALL TO ORDER: The Michigan City Public Library Board of Trustees meeting was called to order by Doug Wickstrom, President, on Wednesday, July 26, 2023 at 2:00 p.m. This regularly scheduled meeting is being held in accordance with the Indiana Open Door Law.

Those members in attendance:

Doug Wickstrom, President
Don Montgomery, Vice President
Mike Wilkerson, Secretary
Stasi Benning, Member
Dr. Mark Jacobi, Member
Dale Cooper, Member

Others in attendance:

Don Glossinger, Director
Andrew Smith, Assist. Director
Samantha Royal, Treasurer
Tamara Ansell, Assist. Treasurer
Dave Fink, Videographer
Margaret Whitaker, Recording Secretary

Those members absent: Rose Tejeda, Member

II. PUBLIC COMMENTS: None.

III. MINUTES: Motion was made by Don Montgomery and seconded by Dale Cooper to approve the minutes of the regular Board meeting of June 28, 2023. All yea. No nay. Motion carried.

IV. FINANCIAL REPORTS: The Statement of Receipts and Disbursements for the month ending June 30, 2023 shows an operating fund balance of \$1,798,221.99 and a total funds balance of \$5,269,363.56.

The June 30, 2023 operating fund receipts were \$1,872,884.22 and operating fund disbursements were \$270,929.64.

Samantha Royal presented to the Board the proposed 2024 Budget Dates Schedule. It will be presented and discussed in a virtual workshop with Anna Culy, DLGF Representative, on Tuesday, August 1st at 10:00 a.m.

2023 Money owed to the Library Rainy Day Fund

Rainy Day Fund \$1,100,000

B. APPROVAL OF BILLS: The revised list of warrants was increased by \$8,309.87. Motion was made by Don Montgomery and seconded by Stasi Benning to approve the revised list of warrants of July 26, 2023 in the amount of \$235,265.84. All yea. No nay. Motion carried.

C. OTHER: None.

V. CORRESPONDENCE: None.

VI. OLD BUSINESS: None.

VII. DIRECTOR'S REPORT: The monthly Director's report was submitted in the Board packet and will be filed with these minutes. Also, Andy Smith gave an update on the Courtyard Heaters stating they are working beautifully.

VIII. COMMITTEE REPORTS:

A. Building and Grounds Committee Update: Chairperson, Don Montgomery reported that a meeting will be scheduled for Wednesday, August 16th at 2:00 p.m. to discuss the upcoming Roofing Project.

B. Budget and Finance Committee Update: Chairperson, Mike Wilkerson reported that a meeting will be scheduled for Wednesday, August 23rd at 1:30 p.m. to discuss the 2024 budget.

C. Friends of the Michigan City Public Library Update – Liaison: No report.

D. Policy and Procedures Committee Update: No report.

E. **Personnel Committee Update:** No report.

IX. **NEW BUSINESS:** None.

X. **PUBLIC COMMENTS:** No comments.

XI. **BOARD COMMENTS:** No comments.

XII. **QUORUM DETERMINATION:** The next regular Board Meeting is 2:00 p.m. Wednesday, August 23, 2023, in the Library's Meeting Room. Any member unable to attend should inform the Library's Administration Office.

XIII. **ADJOURNMENT:** Motion was made by Stasi Benning to adjourn this meeting. All yea. No nay. Motion carried. This meeting adjourned at 2:09 p.m.