

June 28, 2023

MINUTES OF THE MEETING

I. CALL TO ORDER: The Michigan City Public Library Board of Trustees meeting was called to order by Doug Wickstrom, President, on Wednesday, June 28, 2023 at 2:00 p.m. This regularly scheduled meeting is being held in accordance with the Indiana Open Door Law.

Those members in attendance:

Doug Wickstrom, President
Don Montgomery, Vice President
Mike Wilkerson, Secretary
Rose Tejeda, Member
Dr. Mark Jacobi, Member
Dale Cooper, Member

Others in attendance:

Don Glossinger, Director
Andrew Smith, Assist. Director
Samantha Royal, Treasurer
Tamara Ansell, Assist. Treasurer
Dave Fink, Videographer
Margaret Whitaker, Recording Secretary

Those members absent: Stasi Benning, Member

II. PUBLIC COMMENTS: None.

III. MINUTES: Motion was made by Don Montgomery and seconded by Dr. Mark Jacobi to approve the minutes of the regular Board meeting of May 24, 2023. All yea. No nay. Motion carried.

IV. FINANCIAL REPORTS: The Statement of Receipts and Disbursements for the month ending May 31, 2023 shows an operating fund balance of \$196,267.41 and a total funds balance of \$3,703,611.10.

The May 31, 2023 operating fund receipts were \$47,500.13 and operating fund disbursements were \$226,222.76.

On June 2nd and June 15th, the Michigan City Public Library received the first draw of 2023 from the LaPorte County Auditor's Office in the amount of \$1,793,322.23.

2023 Money owed to the Library Rainy Day Fund

Rainy Day Fund \$1,100,000

B. APPROVAL OF BILLS: The revised list of warrants was increased by \$3,342.64. Motion was made by Don Montgomery and seconded by Rose Tejeda to approve the revised list of warrants of June 28, 2023 in the amount of \$115,433.33. All yea. No nay. Motion carried.

C. OTHER: None.

V. CORRESPONDENCE: Will be filed with these minutes.

VI. OLD BUSINESS: None.

VII. DIRECTOR'S REPORT: The monthly Director's report was submitted in the Board packet and will be filed with these minutes. Also, Don Glossinger shared with the Board information he had learned regarding the stained glass from the old library building.

VIII. COMMITTEE REPORTS:

A. Building and Grounds Committee Update: No report.

B. Budget and Finance Committee Update: No report.

C. Friends of the Michigan City Public Library Update – Liaison: Dale Cooper reported the Friends of the Library book sale went very well. The leftover books were donated to a company that in turn, donates the used books to homeless shelters.

D. Policy and Procedures Committee Update: No report.

E. Personnel Committee Update: No report.

IX. NEW BUSINESS: Don Glossinger reported information is still being put together for the Roofing Project and also gave a brief update on the Courtyard Heating Project.

X. PUBLIC COMMENTS: No comments.

XI. BOARD COMMENTS: No comments.

XII. QUORUM DETERMINATION: The next regular Board Meeting is 2:00 p.m. Wednesday, July 26, 2023, in the Library's Meeting Room. Any member unable to attend should inform the Library's Administration Office.

XIII. ADJOURNMENT: Motion was made by Rose Tejeda and seconded by Don Montgomery to adjourn this meeting. All yea. No nay. Motion carried. This meeting adjourned at 2:12 p.m.