

May 24, 2023

## MINUTES OF THE MEETING

I. **CALL TO ORDER:** The Michigan City Public Library Board of Trustees meeting was called to order by Don Montgomery, Vice President, on Wednesday, May 24, 2023 at 2:00 p.m. This regularly scheduled meeting is being held in accordance with the Indiana Open Door Law.

Those members in attendance:

Don Montgomery, Vice President  
Mike Wilkerson, Secretary  
Stasi Benning, Member  
Rose Tejeda, Member  
Dr. Mark Jacobi, Member  
Dale Cooper, Member

Others in attendance:

Don Glossinger, Director  
Andrew Smith, Assist. Director  
Samantha Royal, Treasurer  
Kurt Earnst, Legal Counsel  
Robin Kohn, Public Relations  
Margaret Whitaker, Recording Secretary

Those members absent: Doug Wickstrom, President

II. **PUBLIC COMMENTS:** None.

III. **MINUTES:** Motion was made by Stasi Benning and seconded by Dr. Mark Jacobi to approve the minutes of the regular Board meeting of April 26, 2023. All yea. No nay. Motion carried.

IV. **FINANCIAL REPORTS:** The Statement of Receipts and Disbursements for the month ending April 30, 2023 shows an operating fund balance of \$374,990.04 and a total funds balance of \$3,975,103.81.

The April 30, 2023 operating fund receipts were \$47,738.03 and operating fund disbursements were \$281,908.67.

On April 28, 2023, the Michigan City Public Library received \$6,303.00 from the Unity Foundation of LaPorte County, \$5,480.00 from the MCPL Endowment Fund, \$558.00 from the Library Services for the Disabled Fund and \$265.00 from the Donald Zalac M.D. Library Fund. The total of \$6,303.00 was deposited into the Endowment Earnings Fund.

**2023 Money owed to the Library Rainy Day Fund**

**Rainy Day Fund                      \$1,100,000**

**B.    APPROVAL OF BILLS:** The revised list of warrants was increased by \$5,780.16. Motion was made by Rose Tejeda and seconded by Stasi Benning to approve the revised list of warrants of May 24, 2023 in the amount of \$187,030.68. All yea. No nay. Motion carried.

**C.    OTHER:** None.

**V.    CORRESPONDENCE:** Will be filed with these minutes.

**VI.   OLD BUSINESS:** None.

**VII.   DIRECTOR'S REPORT:** The monthly Director's report was submitted in the Board packet and will be filed with these minutes. Also, Andy Smith reported the Lighting Project is done and gave an update on the Boiler Project. Don informed the Board that information on the Roofing Project will be coming in the near future.

**VIII.   COMMITTEE REPORTS:**

**A.    Building and Grounds Committee Update:** No report.

**B.    Budget and Finance Committee Update:** No report.

C. **Friends of the Michigan City Public Library Update – Liaison:** Dale Cooper reported the Friends of the Library will be starting their book sale on June 13<sup>th</sup> at the Visitor’s Center.

D. **Policy and Procedures Committee Update:** No report.

E. **Personnel Committee Update:** No report.

IX. **NEW BUSINESS:** None

X. **PUBLIC COMMENTS:** No comments.

XI. **BOARD COMMENTS:** Rose Tejeda commented on how nice Robin Kohn sounded on the radio promoting the Library.

XII. **QUORUM DETERMINATION:** The next regular Board Meeting is 2:00 p.m. Wednesday, June 28, 2023, in the Library’s Meeting Room. Any member unable to attend should inform the Library’s Administration Office.

XIII. **ADJOURNMENT:** Motion was made by Dale Cooper and seconded by Stasi Benning to adjourn this meeting. All yea. No nay. Motion carried. This meeting adjourned at 2:06 p.m.