

March 22, 2023

MINUTES OF THE MEETING

I. CALL TO ORDER: The Michigan City Public Library Board of Trustees meeting was called to order by Doug Wickstrom, President, on Wednesday, March 22, 2023 at 2:00 p.m. This regularly scheduled meeting is being held in accordance with the Indiana Open Door Law.

Those members in attendance:

Doug Wickstrom, President
Don Montgomery, Vice President
Mike Wilkerson, Secretary
Stasi Benning, Member

Others in attendance:

Andrew Smith, Assist. Director
Kurt Earnst, Legal Counsel
Samantha Royal, Treasurer
Robin Kohn, Public Relations
Margaret Whitaker, Recording Secretary
Tamara Ansell, Assist. Controller

Those members absent: Dale Cooper, Member, Rose Tejada, Member and Dr. Mark Jacobi, Member

II. PUBLIC COMMENTS: None.

III. MINUTES: Motion was made by Don Montgomery and seconded by Stasi Benning to approve the minutes of the regular Board meeting of February 22, 2023. All yea. No nay. Motion carried.

IV. FINANCIAL REPORTS: The Statement of Receipts and Disbursements for the month ending February 28, 2023 shows an operating fund balance of \$797,884.33 and a total funds balance of \$4,560,650.87.

The February 28, 2023 operating fund receipts were \$47,631.29 and operating fund disbursements were \$289,341.26.

2023 Money owed to the Library Rainy Day Fund

Rainy Day Fund \$1,100,000

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B. APPROVAL OF BILLS: The revised list of warrants was increased by \$8,886.53. Motion was made by Don Montgomery and seconded by Stasi Benning to approve the revised list of warrants of March 22, 2023 in the amount of \$143,307.49. All yea. No nay. Motion carried.

C. OTHER: None.

V. CORRESPONDENCE: Will be filed with these minutes.

VI. OLD BUSINESS: None.

VII. DIRECTOR'S REPORT: The monthly Director's report was submitted in the Board packet and will be filed with these minutes.

Doug Wickstrom commented that it is nice that the staff is trained in CPR and use of the AED. He also asked how taxes were coming along. Robin said things are running smoothly and the returns filed have already surpassed previous years.

VIII. COMMITTEE REPORTS:

A. Building and Grounds Committee Update: Andy gave an update on the Courtyard Heaters Project.

B. Budget and Finance Committee Update: No report.

C. Friends of the Michigan City Public Library Update – Liaison: Robin reminded the Board of the Friends Collector's breakfast on April 22, 2023 at 9:00 a.m.

D. Policy and Procedures Committee Update: No report.

E. Personnel Committee Update: No report.

IX. NEW BUSINESS: None.

X. PUBLIC COMMENTS: No comments.

XI. BOARD COMMENTS: No comments.

XII. QUORUM DETERMINATION: The next regular Board Meeting is 2:00 p.m. Wednesday, April 26, 2023, in the Library's Meeting Room. Any member unable to attend should inform the Library's Administration Office.

XIII. ADJOURNMENT: Motion was made by Stasi Benning and seconded by Don Montgomery to adjourn this meeting. All yea. No nay. Motion carried. This meeting adjourned at 2:06 p.m.