

February 22, 2023

MINUTES OF THE MEETING

I. CALL TO ORDER: The Michigan City Public Library Board of Trustees meeting was called to order by Doug Wickstrom, President, on Wednesday, February 22, 2023 at 2:00 p.m. This regularly scheduled meeting is being held in accordance with the Indiana Open Door Law.

Those members in attendance:

Doug Wickstrom, President
Dale Cooper, Member
Rose Tejeda, Member
Stasi Benning, Member
Dr. Mark Jacobi, Member

Others in attendance:

Don Glossinger, Director
Andrew Smith, Assist. Director
Kurt Earnst, Legal Counsel
Samantha Royal, Treasurer
Robin Kohn, Public Relations
Margaret Whitaker, Recording Secretary
Tamara Ansell, Assist. Controller

Those members absent: Don Montgomery, Vice President and Mike Wilkerson, Secretary

II. PUBLIC COMMENTS: None.

III. MINUTES: Motion was made by Dr. Mark Jacobi and seconded by Stasi Benning to approve the minutes of the regular Board meeting of January 25, 2023. All yea. No nay. Motion carried.

IV. FINANCIAL REPORTS: The Statement of Receipts and Disbursements for the month ending January 31, 2023 shows an operating fund balance of \$1,039,594.30 and a total funds balance of \$4,826,193.77.

The January 31, 2023 operating fund receipts were \$1,150,603.23 and operating fund disbursements were \$862,132.65.

On January 13, 2023 the Library received the Local Income Tax (LIT) distribution in the amount of \$42,667.50 from the LaPorte County Auditor. This monthly amount is \$6,649.00 or 18.5% more than 2022.

In January the Library Endowment Earnings Fund received Fourth Quarter 2022 dividends and interest of \$11,143.27. The Endowment Investment Fund contributed \$5,937.36 and the IMA Fund contributed \$5,205.91.

In January 2023 the Library transferred \$551,224.28 from the Operating Fund to the Rainy Day Fund.

2023 Money owed to the Library Rainy Day Fund

Rainy Day Fund \$1,100,000

B. APPROVAL OF BILLS: The revised list of warrants was increased by \$1,466.39. Motion was made by Rose Tejeda and seconded by Dale Cooper to approve the revised list of warrants of February 22, 2023 in the amount of \$166,731.54. All yea. No nay. Motion carried.

C. OTHER: None.

V. CORRESPONDENCE: Will be filed with these minutes.

VI. OLD BUSINESS: None.

VII. DIRECTOR'S REPORT: The monthly Director's report was submitted in the Board packet and will be filed with these minutes.

VIII. COMMITTEE REPORTS:

A. Building and Grounds Committee Update: No report.

B. Budget and Finance Committee Update: No report.

C. Friends of the Michigan City Public Library Update – Liaison: No report

D. Policy and Procedures Committee Update: No report.

E. Personnel Committee Update: No report.

IX. NEW BUSINESS: Dave Fink showed the Board video footage of the Library taken by Don Varda.

X. PUBLIC COMMENTS: No comments.

XI. BOARD COMMENTS: No comments.

XII. QUORUM DETERMINATION: The next regular Board Meeting is 2:00 p.m. Wednesday, March 22, 2023, in the Library's Meeting Room. Any member unable to attend should inform the Library's Administration Office.

XIII. ADJOURNMENT: Motion was made by Stasi Benning and seconded by Rose Tejeda to adjourn this meeting. All yea. No nay. Motion carried. This meeting adjourned at 2:13 p.m.