

July 27, 2022

MINUTES OF THE MEETING

I. CALL TO ORDER: The Michigan City Public Library Board of Trustees meeting was called to order by Doug Wickstrom, President, on Wednesday, July 27, 2022 at 2:00 p.m. This regularly scheduled meeting is being held in accordance with the Indiana Open Door Law.

Those members in attendance:

Doug Wickstrom, President
Don Montgomery, Vice President
Mike Wilkerson, Secretary
Stasi Benning, Member
Dr. Mark Jacobi, Member
Dale Cooper, Member
Rose Tejeda, Member

Others in attendance:

Andrew Smith, Assist. Director
Kurt Earnst, Legal Counsel
Samantha Royal, Treasurer
Robin Kohn, Public Relations
Margaret Whitaker, Recording Secretary
Tamara Ansell, Assist. Controller

Those members absent: None

II. PUBLIC COMMENTS: No comments.

III. MINUTES: Motion was made by Don Montgomery and seconded by Stasi Benning to approve the minutes of the regular Board meeting of June 22, 2022. All yea. No nay. Motion carried.

IV. FINANCIAL REPORTS: The Statement of Receipts and Disbursements for the month ending June 30, 2022 shows an operating fund balance of \$1,633,984.44 and a total funds balance of \$5,209,779.49.

The June 30, 2022 operating fund receipts were \$1,869,729.48 and operating fund disbursements were \$1,153,944.68.

On Monday, June 27th and Tuesday, June 28th, the Michigan City Public Library received the first draw of 2022 from the LaPorte County Auditor's Office in the amount of \$1,813,837.84.

Samantha Royal presented to the Board proposed 2023 Budget Dates Schedule. It will be presented and discussed in a virtual workshop with Anna Culy, DLGF Representative, on Wednesday, August 3rd at 10:00 a.m.

2022 Money owed to the Library Rainy Day Fund

Rainy Day Fund \$1,100,000

B. APPROVAL OF BILLS: The revised list of warrants was increased by \$2,228.34. Motion was made by Don Montgomery and seconded by Dale Cooper to approve the revised list of warrants of July 27, 2022 in the amount of \$165,119.08. All yea. No nay. Motion carried.

C. OTHER: None.

V. CORRESPONDENCE: None.

VI. OLD BUSINESS: None.

VII. DIRECTOR'S REPORT: The monthly Director's report was submitted in the Board packet and will be filed with these minutes.

VIII. COMMITTEE REPORTS:

A. Building and Grounds Committee Update: Andy Smith updated the Board on the 2022 Lighting Project saying that two bays were done in Youth Services and they look brighter and cooler.

B. Budget and Finance Committee Update: No report.

C. Friends of the Michigan City Public Library Update – Liaison: Dale Cooper reported that the Friends will be accepting book donations starting August 1st and will be having a book sale in the middle of September for three days.

D. Policy and Procedures Committee Update: No report.

E. Personnel Committee Update: No report.

IX. NEW BUSINESS: None.

X. PUBLIC COMMENTS: No comments.

XI. BOARD COMMENTS: Dr. Mark Jacobi asked if the Rainy Day Fund had been paid back. Samantha Royal said it was paid back in June.

XII. QUORUM DETERMINATION: The next regular Board Meeting is 2:00 p.m. Wednesday, August 24, 2022 in the Library's Meeting Room. Any member unable to attend should inform the Library's Administration Office.

XIII. ADJOURNMENT: Motion was made by Dale Cooper and seconded by Don Montgomery to adjourn this meeting. All yea. No nay. Motion carried. This meeting adjourned at 2:07 p.m.