

June 22, 2022

MINUTES OF THE MEETING

I. CALL TO ORDER: The Michigan City Public Library Board of Trustees meeting was called to order by Doug Wickstrom, President, on Wednesday, June 22, 2022 at 2:00 p.m. This regularly scheduled meeting is being held in accordance with the Indiana Open Door Law.

Those members in attendance:

Doug Wickstrom, President
Don Montgomery, Vice President
Mike Wilkerson, Secretary
Stasi Benning, Member
Dr. Mark Jacobi, Member
Dale Cooper, Member

Others in attendance:

Don Glossinger, Director
Andrew Smith, Assist. Director
Kurt Earnst, Legal Counsel
Samantha Royal, Treasurer
Dave Fink, Videographer
Margaret Whitaker, Recording Secretary
Tamara Ansell, Assist. Controller

Those members absent: Rose Tejeda, Member

II. PUBLIC COMMENTS: No public comments. Don Glossinger introduced Brandon Jones to the Board as the new Maintenance Supervisor.

III. MINUTES: Motion was made by Don Montgomery and seconded by Stasi Benning to approve the minutes of the regular Board meeting of May 25, 2022. All yea. No nay. Motion carried.

IV. FINANCIAL REPORTS: The Statement of Receipts and Disbursements for the month ending May 31, 2022 shows an operating fund balance of \$918,199.64 and a total funds balance of \$3,685,762.89.

The May 31, 2022 operating fund receipts were \$888,735.73 and operating fund disbursements were \$218,731.48.

June 22, 2022

As of Friday, June 17, 2022 the Library has not received the first half of the General Property Tax, License Excise Tax, Commercial Vehicle Excise Tax or the Financial Institution Tax from the LaPorte County Auditor's Office.

2022 Money owed to the Library Rainy Day Fund

Rainy Day Fund \$1,950,000

B. APPROVAL OF BILLS: The revised list of warrants was increased by \$40,566.93. Motion was made by Don Montgomery and seconded by Dale Cooper to approve the revised list of warrants of June 22, 2022 in the amount of \$156,144.21. All yea. No nay. Motion carried.

C. OTHER: None.

V. CORRESPONDENCE: Will be filed with these minutes.

VI. OLD BUSINESS: None.

VII. DIRECTOR'S REPORT: The monthly Director's report was submitted in the Board packet and will be filed with these minutes.

VIII. COMMITTEE REPORTS:

A. Building and Grounds Committee Update: No report. Don Montgomery asked about the 2022 Lighting Project. Andy Smith stated the light fixtures are in but still waiting on the controllers. The new start date is set for July 5th.

B. Budget and Finance Committee Update: No report.

C. Friends of the Michigan City Public Library Update – Liaison: No report

D. Policy and Procedures Committee Update: No report.

E. Personnel Committee Update: No report.

IX. **NEW BUSINESS:** None.

X. **PUBLIC COMMENTS:** No comments.

XI. **BOARD COMMENTS:** No comments.

XII. **QUORUM DETERMINATION:** The next regular Board Meeting is 2:00 p.m. Wednesday, July 27, 2022, in the Library's Meeting Room. Any member unable to attend should inform the Library's Administration Office.

XIII. **ADJOURNMENT:** Motion was made by Dale Cooper and seconded by Don Montgomery to adjourn this meeting. All yea. No nay. Motion carried. This meeting adjourned at 2:06 p.m.