

May 25, 2022

MINUTES OF THE MEETING

I. **CALL TO ORDER:** The Michigan City Public Library Board of Trustees meeting was called to order by Doug Wickstrom, President, on Wednesday, May 25, 2022 at 2:00 p.m. This regularly scheduled meeting is being held in accordance with the Indiana Open Door Law.

Those members in attendance:

Doug Wickstrom, President
Don Montgomery, Vice President
Mike Wilkerson, Secretary
Stasi Benning, Member
Dr. Mark Jacobi, Member
Dale Cooper, Member

Others in attendance:

Andrew Smith, Assist. Director
Kurt Earnst, Legal Counsel
Samantha Royal, Treasurer
Robin Kohn, Public Relations
Margaret Whitaker, Recording Secretary
Tamara Ansell, Assist. Controller

Those members absent: Rose Tejada, Member

II. **PUBLIC COMMENTS:** No comments.

III. **MINUTES:** Motion was made by Don Montgomery and seconded by Stasi Benning to approve the minutes of the regular Board meeting of April 27, 2022. All yea. No nay. Motion carried.

IV. **FINANCIAL REPORTS:** The Statement of Receipts and Disbursements for the month ending April 30, 2022 shows an operating fund balance of \$248,195.39 and a total funds balance of \$3,862,096.85.

The April 30, 2022 operating fund receipts were \$38,855.31 and operating fund disbursements were \$203,986.73.

On April 1, 2022 the Library Endowment Earnings Fund received first quarter 2022 dividends and interest of \$7,329.06. The Endowment Investment Fund contributed \$6,335.48 and the IMA Fund contributed \$993.58.

On April 26, 2022 the Michigan City Public Library received \$6,210.00 from the Unity Foundation of LaPorte County. The Michigan City Public Library Endowment Fund received \$5,383.00, the Library Services for the Disabled Fund received \$560.00 and the Donald Zalac M.D. Library Fund received \$267.00. The total \$6,210.00 was deposited into the Endowment Earnings Fund.

2022 Money owed to the Library Rainy Day Fund

Rainy Day Fund \$1,950,000 (as of May 2022)

B. APPROVAL OF BILLS: The revised list of warrants was increased by \$7,374.53. Motion was made by Don Montgomery and seconded by Dale Cooper to approve the revised list of warrants of May 25, 2022 in the amount of \$95,995.22. All yea. No nay. Motion carried.

C. OTHER: None.

V. CORRESPONDENCE: Will be filed with these minutes.

VI. OLD BUSINESS: None.

VII. DIRECTOR'S REPORT: Andy Smith informed the Board that the lighting project will start on June 21st.

The monthly Director's report was submitted in the Board packet and will be filed with these minutes.

VIII. COMMITTEE REPORTS:

A. Building and Grounds Committee Update: No report.

B. Budget and Finance Committee Update: No report.

C. Friends of the Michigan City Public Library Update – Liaison: No report.

D. Policy and Procedures Committee Update: No report.

E. Personnel Committee Update: No report.

IX. **NEW BUSINESS:** None.

X. **PUBLIC COMMENTS:** No comments.

XI. **BOARD COMMENTS:** No comments.

XII. **QUORUM DETERMINATION:** The next regular Board Meeting is 2:00 p.m. Wednesday, June 22, 2022 in the Library's Meeting Room. Any member unable to attend should inform the Library's Administration Office.

XIII. **ADJOURNMENT:** Motion was made by Don Montgomery and seconded by Dale Cooper to adjourn this meeting. All yea. No nay. Motion carried. This meeting adjourned at 2:07 p.m.