February 23, 2022

 **MINUTES OF THE MEETING**

**1. CALL TO ORDER:** The Michigan City Public Library Board of Trustees meeting was called to order by Doug Wickstrom, President, on Wednesday, February 23, 2022 at 2:00 PM. This regularly scheduled meeting was held in accordance with the Indiana Open Door Law.

Those members in attendance: Others in attendance:

Doug Wickstrom, President Don Glossinger, Director

Don Montgomery, Vice President Andrew Smith, Assist. Director

Mike Wilkerson, Secretary Kurt Earnst, Legal Counsel

Stasi Benning, Member Samantha Royal, Treasurer

Dr. Mark Jacobi, Member Robin Kohn, Public Relations

Dale Cooper, Member Margaret Whitaker, Recording Secretary

Rose Tejeda, Member Tamara Ansell, Assist. Controller

Those members absent:

None

**2. OATH OF OFFICE:** Mr. Kurt Earnst, Legal Counsel, presided over the Oath of Office taken by Ms. Stasi Benning who was appointed by the School Board and Rose Tejeda who was appointed by the County Commissioners. Ms. Benning and Ms. Tejeda were welcomed by the Library Board.

**I. RESUME MCPL REGULAR BOARD MEETING:**

**II. PUBLIC COMMENTS:** No comments.

**III. MINUTES:** Motion was made by Don Montgomery and seconded by Stasi Benning to approve the Minutes of the regular Board meeting of January 26, 2022 as presented. All yea. No nay. Motion carried.

**IV. FINANCIAL REPORTS:** The Statement of Receipts and Disbursements for the month ended January 31, 2022 shows an operating fund balance of $903,440.31 and a total funds balance of $4,557,209.45.

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The January 31, 2022 operating fund receipts were $1,139,438.29 and operating fund disbursements were $881,714.22.

On January 20, 2022 the Michigan City Public Library received the Local Income Tax (LIT) distribution in the amount of $36,018.50 from the LaPorte County Auditor. This monthly amount is $807.17 or 2.2% less than 2021.

On January 4, 2022 the Library Endowment Earnings Fund received fourth quarter 2021 dividends and interest of $7,010.41. The Endowment Investment Fund contributed $3,491.24 and the IMA Fund contributed $3,519.17.

In January 2022 the Library transferred $594,121.20 from the Operating Fund to the Rainy Day Fund.

Based on a resolution made in December 2021, the Library transferred back $29,600.00 from the Operating Fund to the Endowment Earnings Fund.

2022 money owed to the Library Rainy Day Fund is $1,100,000.

**B. APPROVAL OF BILLS:** The revised list of warrants is increased by $18,730.35. Motion was made by Don Montgomery and seconded by Mike Wilkerson to approve the revised list of warrants of February 23, 2022 in the amount of $172,678.58. All yea. No nay. Motion carried.

**C. OTHER:** No Report.

**V. CORRESPONDENCE:** No report.

**VI. OLD BUSINESS:** No Report

**VII. DIRECTOR’S REPORT:** February’s Director’s Report will be presented at the March 23, 2022 regular Board Meeting.

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**VIII. COMMITTEE REPORTS:**

**A. Building and Grounds Committee Update:** The committee met earlier to discuss the 2022 Lighting Project. Motion was made by Don Montgomery and seconded by Dale Cooper as follows: To accept the bid from H&T Electrical Services for the 2022 LED interior lighting project and colored lighting in the vestibule area. All yea. No nay. Motion carried. The details of the project bid will be filed with these minutes.

**B. Budget and Finance Committee Update:** No report.

**C. Friends of the Michigan City Public Library Update:** No report

**D. Policy and Procedures Committee Update:** No report.

**E. Personnel Committee Update:** No report.

**IX. NEW BUSINESS:** No report.

**X. PUBLIC COMMENTS:** No comments.

**XI.**  **BOARD COMMENTS:** Dale Cooper discussed the Naomi Anderson project she and Rose Tejeda have been working on for the last two years. A sculpture in her honor has been placed in Westcott Park and Dale invited the Board to attend the ceremony at the sculpture on March 19, 2022 at 2:00 PM. President Doug Wickstrom thanked Dale and Rose for their work.

**XII. QUORUM DETERMINATION:** The next regular Board Meeting is 2:00 PM Wednesday, March 23, 2022 in the Library’s Meeting Room. Any member unable to attend should inform the Library’s Administration Office.

**XIII. ADJOURNMENT:** Motion was made by Don Montgomery to adjourn this meeting. Meeting adjourned at 2:20 PM.